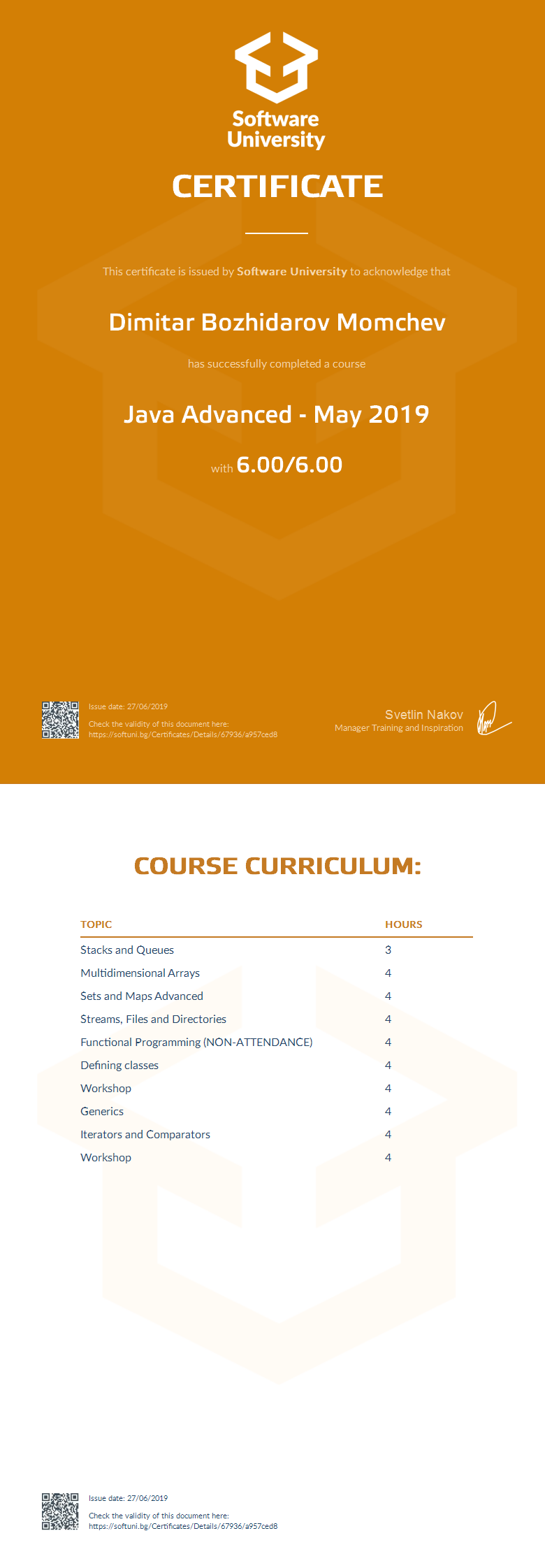
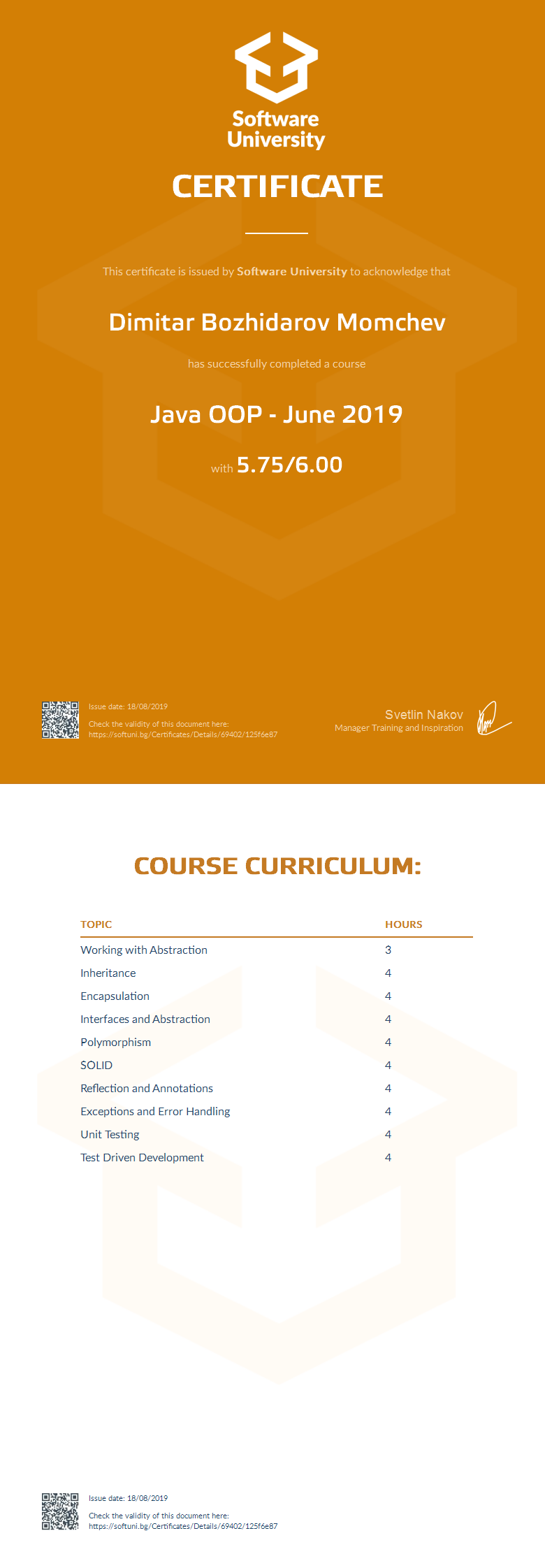
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|  |  | Dimitur momchev  Engineer |
| CONTACT PHONE:  +359885126354  EMAIL:  dimiturmomchev@gmail.com Profile I am a 24 years old talented man, graduated from a high school/college of telecommunication and continuing my studies at university. I have got experience with electrical, radio, communication, business and other forms of telecommunications. I worked at several various jobs, which helped me gain work/life experience and proved I am open for challenges.  **HOBBIES**   * Cars * Technology * Skiing * Ice blading * Water sports |  | EDUCATION **Telecommunication** - High school   **New Bulgarian University** – Bachelor /  Specialty telecommunication with major Cinema and Television.  **Certificate –** SoftUni Java OOP  **Certificate –** SoftUni Java Advanced  **Studying : JavaScript and Data Base** at the moment in SoftUni till 10.12.2019 WORK EXPERIENCE **A1** - Telecom company - Call center - 3 months experience  <https://www.a1.bg/bg>  Achievements and responsibilities:  •Managing large amounts of inbound and outbound calls in a timely manner.  • Following call center “scripts” when handling different topics.  • Identifying customers’ needs, clarifying information, research every issue and providing solutions.  • Salesman experience.  **My mall** - online web sales - 1 month experience  <https://sports.mymall.bg>   Achievements and responsibilities:  •Maintaining and organizing the company filing system.  •Answering incoming calls.  •Typing all necessary documents and correspondence.  •Printing any supplementary notes as required.  •Running professional errands.    **Assured -** 4 months experience  http://www.assuredgroup.org/about-us   Achievements and responsibilities:  •Self-employed company providing car/van valeting and driving  •Typing all necessary documents and correspondence. •Explaining terms of rental agreements.  •Completing paperwork with customers.  •Showing customers their vehicles to point out damage on vehicle before renting.  •Checking mileage and inspecting for damage when vehicles are returned.  •Providing ongoing service and sales support.  •Assisting international clients.  **Super 8 hotel** – housekeeper 4 months experience  **Key skills**  **•**Management and leadership  •Proficiency in all areas of Microsoft Office, including Access, Word and PowerPoint  •Excellent communication skills, both written and verbal  •Sales  •Fully qualified first-aider  •Online media - Email, Social Media, and Blogging  •IT Troubleshooting  \* Basic IT skills - knowledge on how and when to do routine maintenance and how to cope with frozen programs or damaged USB ports.  •Operating systems : Windows XP,Vista,7,8,10 - Windows service  • Manufacturing,Technical Writing,Engineering  **Data processing:**   * Validation * Sorting * Summarization * Aggregation * Reporting * Classification   <http://yellowstonesuper.com>  Achievements and responsibilities:  •maintaining safe workplace. •Helped providing a safer workplace by cataloguing and dispatching health and safety information and posters for the whole company. •Performing and documenting routine inspection and maintenance activities. •Carrying out heavy cleaning task and special projects.  **Pizza restaurant K-bar** – 4 months experience  <http://www.kbarmontana.com>  Achievements and responsibilities:  •Developing and executing weekly menu specials.  •Completing pizza orders made by the customers.  •Carrying out cleaning task.  •Team work  **The Plough PUB**  **-** Bartender 3 months experience <https://www.theploughredhill.com>    Achievements and responsibilities:  • Mixing and serving alcoholic beverages to customers from all walks of life.  • Ensuring that the bar is always well stocked with a wide selection of wines & spirits.  • Advising guests on their choice of champagnes, spirits, beers, whiskies and brandies.  • Maintaining a thorough knowledge of all bar promotions and drink prices.  • Closing the bar at the end of a shift by switching the lights off and ensuring that the building is locked and secure  Key skills •Management and leadership •Proficiency in all areas of Microsoft Office, including Access, Word and PowerPoint •Excellent communication skills, both written and verbal •Sales •Fully qualified first-aider •Online media - Email, Social Media, and Blogging •IT Troubleshooting \* Basic IT skills - knowledge on how and when to do routine maintenance and how to cope with frozen programs or damaged USB ports. •Operating systems : Windows XP,Vista,7,8,10 - Windows service • Manufacturing,Technical Writing,Engineering Data processing: Validation ,Sorting , Summarization , Aggregation , Reporting , Classification |

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